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| group meeting |
| MEETING MINUTES |

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| LOCATION: | LAB 2 |
| Date: | 1/3/2024 |
| Attendees: | Nankya Shadia, Yapyeko Rebecca and Ampaire Stacey Nuwagaba |
| Time: | 2:00 PM |

Agenda Items

1. Brief introduction and greeting to all members.
2. Recap of the tasks accomplished since the last meeting.
3. Each member presents their contributions to the calculator program development.
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5. Discussion on Program Functionality and Design
6. Allocation of Tasks for Next Week
7. Open floor for any additional topics or concerns related to the project.
8. Allow members to raise any questions or suggestions.
9. Confirm date and time for the next meeting.
10. Final remarks and encouragement for continued collaboration.

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| Action Items | Owner | Date | Status |
| Program Functionality | Nankya Shadia | 27/02/2024 | In progress |
| Program design | Yapyeko Rebecca | 25/02/2024 | In progress |
| Calculator layout | Ampaire Stacey Nuwagaba | 01/03/2024 | In progress |